

No.: SAA/Estt/Misc.Exp/491/2019/36

Dated: 16/06/2020

**SHORT NOTICE INVITING QUOTATIONS**

Sealed quotations affixing Court Fee of Rs. 8.25 (Rupees Eight and Twenty-Five paisa only) are invited from Printing Press / Supplier having upto date Trade License, GST Registration Certificate issued by Competent Authorities, for printing and supply of Brochures as per specifications mentioned against the items below. Sealed Quotations along with all relevant documents / certificates will be received upto 2:00 PM on

26/06/2020 at the office of Sports Authority of Assam, Bhugeswari Phukanani Indoor Stadium, Supermarket, Dispur, Guwahati – 06 and will be opened on the same day at 3:00 PM in presence of the Quotationers or their authorised representatives. The Rate quoted should be inclusive of all taxes, GST and transportation etc. Rate should be quoted in words and figures against each item and any cancellation should be attested. The quantity required to be printed may increase or decrease as per requirement of the Authority.

The Sports Authority of Assam reserves the right to accept or reject any order / quotation(s) without assigning any reason and is not bound to accept the lowest rate. The Sports Authority of Assam, if deem fit, reserves the right to invite any bidder for negotiation.

| Sl. No. | Name of item                       | Specification                                  | Tentative Quantity |
|---------|------------------------------------|--|--------------------|
| 1       | Sports Authority of Assam Brochure | 1/8 Demy size, both side multi-colour printing | 1,000 copies       |

  
(D.K. Mili, ACS)  
Secretary

Sports Authority of Assam

Dated: 16/06/2020

Memo No.: SAA/Estt/Misc.Exp/491/2019/36-A

Copy to:

- 1) The Director General, Sports Authority of Assam for kind information.
- 2) The Administrative Officer, Sports Authority of Assam for kind information.
- 3) The Finance & Accounts Officer, Sports Authority of Assam for kind information.
- 4) ✓ SAA website.

  
Secretary  
Sports Authority of Assam